

Washburn Parent Council Meeting Notes

March 23, 2017 6:30pm

In attendance: Missy Line, Diana Curtis, Erica Lebens-Englund, Charles Spolyar, Tina Ham Peterson, Deanna Diebold, Alison Caputo, Heidi Knaus, Kristine Northrop, Terri Nelson.

Parent Council Mission statement:

1. Build positive and welcoming relationship between parents & school community
2. Support school initiatives & goals:
 - a. Communication (spread the word among families)
 - b. Financial support (fundraisers)
 - c. Service support (volunteers)
 - d. Educational resources (bring in guest speakers on important topics of interest to parents)

Agenda:	Owner	Time
Welcome & Introductions (meeting protocol and introduce yourself)	Diana Curtis & Missy Line	6:30-6:35
2017-2018 Budget Update	Michelle Terpening	6:35-6:45
Parent Liaison Report	Erica Lebens-Englund	6:45-7:00
Upcoming Events		7:00-7:10
Committee Updates – <i>see notes for updates and calendar</i> Upcoming Volunteer Needs: Plant sale & Senior party volunteers Plant Sale co-chair		7:10-7:20
Financial Review		7:20-7:30
Adjournment		7:30

Welcome & Introductions

Parent Liaison Report by Erica Lebens-Englund –

Family school compact review - roles and responsibilities of students, parents and school staff. No additional suggestions to add. Occasionally put it in various communications throughout the year. The Family Involvement Plan was reviewed at Site Council. A family friendly version will be created and put on the website.

Multilingual family night was a great event for our Spanish and Somali speaking families.

United we Stand is this coming Monday night. Share on Facebook and other social media. One of the topics to highlight is vaping. The presentation includes current data obtained through surveys from kids. Fascinating to see how boys and girls look at risk differently.

Administration Report – Discussed the budget

Budget is not tied out yet and is still a moving target.

Feedback from students, parents and staff. - #1 priority is reducing class sizes. Last few years the budget has been 36 to 1. 2016-17 was staffed at 34-1. Going into the 2017-18 budget at 32-1. Can now run some classes that would ordinarily not run. Many classes get cut if there are 25 or less signed up for a class.

Will offer more study groups in addition to the tutors in the media center.

Washburn has 3 city wide program - SPAN (40 students, and 4 classrooms), DCD (21 students and 4 classrooms), and autism program (1 classroom). DCD is getting moved to Southwest - 10 students are from the SW area. This frees up 4 classrooms at Washburn.

A full budget review will be done at the Site Council meeting in April. If you are interested, please attend that meeting.

On the building front there are 3 construction projects

1) Boys & Girls locker room/weight room – construction starting next week. A grant for \$250k for weight equipment will be used once the construction is completed.

At end of school year and during the summer:

2) Gym 103 reconfiguration - clearing out lockers and making more of a mat room and yoga space.

3) Attendance office will be moved closer to the front door and free up the current attendance office for a counselor.

In addition to the construction projects, the entire building will be retrofitted with LED lights with sensor (so the lights will turn off if no one is in the room for a while)

Science wing getting bid out in April to start in the fall. Will be done by Fall 2018. Likely will have science wing under construction all next school year. Five classrooms will be framed out with 2-3 fully finished by Fall 2018.

Committee Updates

Battle of the Bands - April 23rd 3-6pm - meeting with Principals tomorrow morning. Current have 5 Washburn bands and 2 Ramsey bands + 2 staff bands - Free will donation at the door. The schools will get a percentage of the food percentage and all of the door donations. Need to plug it a little more with students.

Plant Sale - May 13th (delivery date and will sell overage - can swipe sales with PayPal)

Will keep ordering up until all product is sold. May need to have a soft end date. Sold about \$1900 so far.

Recruited potentially 5 more people. Deb Cody attended the meeting. Provided some guidance on better organization. Goal this year was to improve visibility of the plant sale. Flyers were made and included in the programs for the spring play. Emails can be sent out from the directory database. Next door neighbor app was posted for Diamond Lake. Was able to send an email to all past customers on the website – this email blast generated \$800. Need to determine final day for any changes.

Reviewed last 2 years - looks like last year we made \$2k profit last year and \$1.2k the year before. Senior Party gets \$2500. Have \$7500 available. Discussed using some of it for scholarships for Sr. Party and Prom. Also considered reducing Senior Party fee next year. Washburn Cares could also benefit from some available funds.

Senior Party -

Sr. Party price was reduced by \$5 this year per student. Need a volunteer coordinator - Missy will reach out to a few people. Also need someone to shadow food. Sign up genius is open and needs more volunteers!!

Poinsettia Sale – Brought in \$610 this year. Will need to consider if this continues on for next year. If so, a shadow will be needed.

Washburn Cares became another Miller Mart donation option.

AB/IB Proctors - sign up genius coming out for days in May.

Finance Subcommittee meeting will be coordinated to discuss the checking accounts, flow of cash and financial reporting.

New parent recruiting – Invite incoming freshman families to our May meeting. Consider it to be at a home. Go to feeder school PTAs in April - Field, Ramsey, Barton

Online Family Directory: Online directory is open all year to add family information. Sign up at <http://join.myschoolanywhere.com> and use the code **WashburnMpls**. Spread the word so more families sign up! Emails are sent out about our various events to the people who are signed up.

Next meeting is scheduled for Thursday April 27 at 6:30-7:30pm.

Washburn Event Volunteer Opportunities

Event	Chair / Coordinator	Event Date
Know the Truth presentation	Missy Line	Monday Mar 27, 2017 7-8:30pm
Battle of the Bands	Beth Gyllstrom	Sunday, Apr 23, 2017
Plant Sale	Alison Caputo & Chris Rigert	Saturday, May 13, 2017
Senior Party	Helene Gauthier & Tina Ham-Peterson	Wednesday Jun 7, 2017

School Event Greeters/Helpers		
8 th Grade Registration Night		Thursday April 27, 2017
AP/IB Proctors		Throughout May