

## Washburn Parent Council Meeting Notes

October 27, 2016 6:30pm

In attendance: Missy Line, Diana Curtis, Erica Lebens-Englund, Jen Buss, Heidi Knaus, Tristin Lindemann, Charles Spolyar, Michelle Turpening, Kristine Northrop, Gina Pete, Deanna Diebold, Terry Nelson, Rhonda Dean

Parent Council Mission statement:

1. Build positive and welcoming relationship between parents & school community
2. Support school initiatives & goals:
  - a. Communication (spread the word among families)
  - b. Financial support (fundraisers)
  - c. Service support (volunteers)
  - d. Educational resources (bring in guest speakers on important topics of interest to parents)

Agenda	Owner	Time																
Welcome & Introductions (meeting protocol and introduce yourself)	Diana Curtis & Missy Line	6:30-6:40																
Administration Report	Michelle Turpening	6:40-6:50																
Parent Liaison Report	Erica Lebens-Englund	6:50-7:00																
Committee Updates – <i>see notes for updates and calendar</i>		7:00-7:10																
<table border="1"> <tbody> <tr> <td>❖ Picture Day – done</td> <td>❖ Miller Mart</td> </tr> <tr> <td>❖ Directory – ongoing</td> <td>❖ Landscape</td> </tr> <tr> <td>❖ Homecoming – done</td> <td>❖ Battle of the Bands</td> </tr> <tr> <td>❖ Teacher Appreciation</td> <td>❖ Washburn Cares Team</td> </tr> <tr> <td>❖ Barnes &amp; Noble Book Fair</td> <td>❖ Outreach Educational Nights</td> </tr> <tr> <td>❖ Poinsettia Sale</td> <td>❖ Fun Fest</td> </tr> <tr> <td>❖ Plant Sale</td> <td></td> </tr> <tr> <td>❖ Senior Party</td> <td></td> </tr> </tbody> </table>	❖ Picture Day – done	❖ Miller Mart	❖ Directory – ongoing	❖ Landscape	❖ Homecoming – done	❖ Battle of the Bands	❖ Teacher Appreciation	❖ Washburn Cares Team	❖ Barnes & Noble Book Fair	❖ Outreach Educational Nights	❖ Poinsettia Sale	❖ Fun Fest	❖ Plant Sale		❖ Senior Party			
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Financial update	Charles Spolyar	7:10-7:15																
Speaker Topics (Brainstorm and solicit ideas)	Missy Line	7:15-7:30																
Adjournment		7:30																

### Welcome & Introductions –

Administration Report – the “All In” commitment was done with everyone in attendance. It is great to see such involved parents! The yearbook process was discussed. Students do have ownership but there will be more adult oversight this year. Also adding a spring supplement to include prom and other spring activities. Briefly discussed the referendum that is to be voted on in the November general election.

### Parent Liaison Report by Erica Lebens-Englund –

**Newsletter:** addressing a few issues with email addresses and should have it cleared up soon.

**Family Engagement Challenge:** Don't forget to keep track of your hours!!!

**Homecoming Dance:** Thanks for everyone who helped. It was a great event! Parent feedback was that check-in was too long.

**Winter Dance:** Feb 4<sup>th</sup>. The location is confirmed and my need some parent chaperones.

**Give to the Max Day:** this is coming up on November 17<sup>th</sup>. This is an academic needs booster for the school. Last year was calculators & chromebooks. May keep the items the same for this year.

**Teacher Appreciation Lunch:** Food for the staff was very much appreciated. A last minute food run had to be done and covered by the Parent Council due to a misunderstanding as to what date the food was to be dropped off at the school. The Signup Genius was GREAT but it will be reviewed in the future to reconfirm with those who signed up. May consider gift card donations for the next appreciation lunch.

Committee Updates Oct 27, 2016 Meeting –

**Online Family Directory:** Online directory is up and running. We currently have families for 225 students set up. Sign up at <http://join.myschoolanywhere.com> and use the code **WashburnMpls**. Spread the word so more families sign up!

**Barnes & Noble Book Fair:** Co-chaired by Tristen Lindemann & Karen Reisch since 2010. The chairs are still looking to have someone take over the planning as they both have seniors this year. The event is scheduled for December 3rd. Contact Tristen ([taolindemann@comcast.net](mailto:taolindemann@comcast.net)) or Karen ([crosbysam@comcast.net](mailto:crosbysam@comcast.net)) if you are interested in helping. The funds are used for the media center and teachers who have wish lists. If you can't attend the book fair you can support Washburn by going to [bn.com/bookfairs](http://bn.com/bookfairs) between Dec. 3 and Dec. 8 and type in Bookfair ID **11983301** at checkout. Share the code with your family!!

**Poinsetta Sale:** Chaired by Terry Nelson. Funds go to the Senior Party.

Sales dates: 11/7 thru 11/18;

Delivery: Thursday, 12/1 between 1 and 3pm

Pickup date also: Thursday, 12/1 between 4pm and 6:30pm.

Wagner's is also selling give cards this year with Washburn earning 15% of the card sales.

**Plant Sale:** Co-chaired by Alison Caputo & Chris Rigert. Our initial order is due by Dec. 23 so Alison & Chris will get together in Nov to start the planning. People who signed up on the volunteer list will be contacted by Alison & Chris. This next year, Wagner's requires a minimum order of 5 trays per plant. Although this changes our approach of having a wide variety to choose from, in some ways it also streamlines us and makes it less chaotic. This doesn't seem to be negotiable, so we have to go with it. Marketing is a weakness and would love to get some assistance with this Reach out to Alison ([alisoncaputo@gmail.com](mailto:alisoncaputo@gmail.com)) or Chris ([chris.rigert@gmail.com](mailto:chris.rigert@gmail.com)) if you are interested.

**Senior Party:** The Chaska Community Center has been reserved for the night of the school graduation. Discussions are taking place determining what talent will be brought back and what changes they hope to make this year. Buses will leave from the high school at 10pm that night. The trivia game will be dropped and more entertainment/activities will be added throughout the evening. The party will likely be shortened by about 30 minutes. Last year, students were lined up and ready to go home after staying up all night at were bored at the end. The earlier end time should also result in an easier time for getting volunteers. The volunteer list will be contacted and a kick off meeting will be held after Thanksgiving. Detailed records of expenses and plans were kept from the 2016 grad party which will be updated with the planning for the 2017 grad party. This will help with transitioning to new volunteers. A call for volunteers will be done in May to help assist at the party.

**Miller Mart:** No update

**Landscape:** No update

**Battle of the Bands:** Charles Spoylar, Wendy Williams and Beth Gyllstrom are representing Washburn and there is a nice set of volunteers from Ramsey. The event is scheduled for Sunday April 23, 2017. There was a request to add the feeder schools (Field and Barton). We talked with the person who handles the timing and scheduling of the bands to assess the feasibility of adding another band or two. There is limited time already so nothing has been changed for 2017, however, organizers would like to explore what it would take to expand the event and engage the other interested feeder schools. If anyone is interested in helping, they can send an email to Beth ([bethgyllstrom@yahoo.com](mailto:bethgyllstrom@yahoo.com)).

**Washburn Cares Team:** Chaired by Erica Lebens-Englund. This program has been launched in issue #7 of the Miller Newsletter. Donated items needed the most right now: belts, socks, winter hats & gloves, coats, sweatpants, granola bars & small cracker packs. Also, if you have interest in joining the Washburn Cares Team, we are looking for new members who can help us solicit donations in the community in the areas of food, clothes, school supplies, toiletries, and gift cards. Contact Erica ([erica.lebens@mpls.k12.mn.us](mailto:erica.lebens@mpls.k12.mn.us)) with interest!

**Outreach Educational Nights:** Discussion Topic item. Missy Line has a few speakers she can line up. Topics are teen dating (healthy and unhealthy relationships) and drug & alcohol abuse – substance abuse and warning signs. Missy will send out more detail via email. Parent Council members are asked to weigh in on which topics should be set up as meetings in the spring.

**Fun Fest:** This event did not have a chair to keep it going. If anyone is interested in creating a similar event, please reach out to Missy, Diana or Erica to talk about your idea.

Next meeting is scheduled for Thursday Nov 17<sup>th</sup> at 6:30-7:30pm.

## Washburn Event Volunteer Opportunities

<b>Event</b>	<b>Chair / Coordinator</b>	<b>Event Date</b>
Give to the Max Day		Thursday Nov 17, 2016
Poinsettia Sale	Terri Nelson	Monday, Nov 11–Friday Nov 18, 2017 Pickup/delivery: Thurs Dec 1, 2017
Barnes & Noble Book Fair	Tristen Lindemann & Karen Reisch	Saturday, Dec 3, 2016
Egyptian Dinner	Abir Ismail	Saturday, Jan 28 <sup>th</sup> 6-8pm
Teacher Appreciation - Spring	Erica Lebens-Englund	Friday, Feb 17, 2017
Battle of the Bands	Beth Gyllstrom	Sunday, Apr 23, 2017
Plant Sale	Alison Caputo & Chris Rigert	
Senior Party	Helene Gauthier & Tina Ham-Peterson	Wednesday Jun 7, 2017

School Event Greeters/Helpers		
Fall Conference Greeters		Tuesday Oct 18, 2016
8 <sup>th</sup> Grade Open House		Tuesday Dec 6, 2016
Prospective Student Tours		<p>Tours will be 9:00am-10:30am on the following dates:</p> <ul style="list-style-type: none"> <li>● Friday 12/9/16</li> <li>● Tuesday 12/13/16</li> <li>● Friday 1/6/17</li> <li>● Tuesday 1/10/17</li> <li>● Friday 1/20/17</li> <li>● Tuesday 1/24/17</li> <li>● Tuesday 1/31/17</li> <li>● Friday 2/3/17 [last available tour before the 2/4/17 online registration deadline; no tours offered after this date]</li> </ul>
Spring Conference Greeters		Friday, Feb 17, 2017
8 <sup>th</sup> Grade Registration Night		Thursday April 27, 2017

# Prospective Students for 2017-2018

## SAVE THE DATES

**12/6/16** Washburn Open House @ 6:00-8:00pm

**2/4/17** MPS School Choice Deadline

## TOURS

[Family Tours](#) (December 2016 - February 2017)

We will be offering tours to students and their families after the December Open House. Tours will only happen December--February. Tours are an optional offering for students and parents who would benefit from a small group guided tour led by students leaders and parent ambassadors. It is a good opportunity to hear general information about the school, walk through the school and see different important locations, and ask specific questions. Please note that MPS no longer allows prospective students to shadow at the high school during the school day. Tours sign-ups are scheduled online through a [SignUpGenius link](#) or can be scheduled over the phone through Erica Lebens-Englund, Parent Liaison, 612-668-3440 or by email [erica.lebens@mpls.k12.mn.us](mailto:erica.lebens@mpls.k12.mn.us) .

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### Tours in other Languages

- TBD

### HIGH SCHOOL REQUEST DEADLINE

Make sure to submit your high school request online by **February 4, 2017**. This is the chance for you to indicate your preferences for high schools for the 2017-2018 school year. Keep in mind you must submit the request form online even if you are at a Middle School where students seem to have a pathway to Washburn High School. Priority for high school is based first on geographic zones. All 8th graders need to make their request(s) known. Visit MPS website for more detailed information([High School Request Center](#)).