

Washburn Parent Council Leadership Brainstorming meeting

Oct 1, 2017 meeting 3-4:15pm at Turtle Bread

Attendees: Missy Line, Diana Curtis, Erica Lebens-Englund, Heidi Knaus, Deanna Diebold

Not in attendance: Jen Buss, Denise Dieffenbach, Tina Ham Peterson, Charles Spolyar

Primary topic for the meeting was the expansion of the leadership group. We are looking for a larger group to give insight and be a contact point for parents.

4 ways for parents to be involved at Washburn:

Volunteer (Sign Up Genius by event or on a committee)

Topic meetings

Social gatherings

Executive Board / Administrative meetings

Meeting Formats:

Topic Meetings at the school 6:30-7:30pm (following Site Council)–

Nov 9 2017, Jan 11 2018, Mar 8 2018, May 10 2018

- 15 minute update on the school from administration or Site Council update
- Speaker (school hot topic or outside speaker)
- Potential post admin meeting

Ideas include teachers/counselors, advanced academics, sexual health, drugs/alcohol, second harvest volunteering, self defense, Chat with the Principal.

November 9th is not yet solidified. The January 11th meeting is tentatively planned for a Girls in Science with 2 Washburn female science teachers.

Social Gatherings 6:30-8:00pm –

Oct 4 2017 at Wild Mind Artisan Ales, Dec 2017 Pepitos (date TBD), Feb 2018, Apr 2018, June 2018

Socialize with other Washburn parents. Chat about ways to get involved or just meet other parents.

A good way for school community building and build school spirit.

Consider promoting “Bring a Friend”. Could also have a drawing for some items just for attending.

Executive Board/Administrative meetings Sundays 3pm-4pm Turtle Bread–

First meeting was today Sun Oct 1 3pm at Turtle Bread

Next meeting is scheduled for Sun Nov 5th 3pm at Turtle Bread. Will review/approve a budget for

the year, review cash flow of the Parent Council, discuss upcoming needs that haven't been filled/met.

Parent Council Washburn web page is updated with last year notes. The page also has the upcoming event calendar and a volunteer page with Sign Up Genius links.

Leadership Team

Discussed creating a small group leadership team.

Co-Chair Diana Curtis (9th & 10th)

Co-Chair Missy Line (11th)

Parent Liaison – Erica Lebens-Englund (11th)

Treasurer – Charles Spolyar (11th)

Tina Ham Peterson (10th)

Parents from each grade –

Deanna Diebold – 9th & 11th

Jen Buss – 10th

Heidi Knaus– 10th

Denise Dieffenbach– 11th

Potential Parent Liaisons from feeder schools

Field Middle School – Melanie Faulhaber (request extended Nov 5)

Justice Page Middle School – Kelly Taschler (request extended Nov 5)

Barton – Erica to ask around for recommendations

Annunciation – Tina Ham-Peterson (Tina agreed on Nov 5)

Meeting format discussion:

Both Heidi and Deanna liked the format of the prior year Parent Council meetings. The Site Council update was great and the administrative discussion helped give them an idea of some activity at the school. They felt as though they were getting the inside scoop. The meetings were easy and accessible by being at the school vs a home.

The social meetings may attract a different parent than one who would attend an administrative meeting. It is good to diversify.

A meeting every other month seems reasonable.

Committee notes:

- Homecoming – Sign Up Genius is on Parent Council page – only need decoration volunteers
- Give to the Max Day – Melanie and Jen can help provide some communication guidance but it won't be all out like at Hale/Field.
- Plant Sale – TangleTown Gardens will give us a coupon to hand out during plant sale where 10% of purchases with the coupon will go back to Washburn.
- Egyptian Dinner – scheduled for Sat Feb 3rd

Accounting and legal:

Three checking accounts are now included in one: general fund/ plant sale/ senior party

Budget discussion will happen at next Exec meeting in November.

Prior year financial activity in general account: General account funding last year was \$2,385 from Battle of the Bands and the Egyptian Dinner. The expenses for the year were \$1,841. There are funds available. If anyone else has requested funding, they are encouraged to send the request in prior to the November meeting.

Washburn Cares: Erica and Heidi would like to have funds for Washburn Cares. A suggestion was made for them to come up with a plan and send the request out to the expanded leadership group for approval.

Landscape costs: Diana to check with Beth Forsline to get a projected expense for this school year for landscape costs. (followup – Beth requested \$500 for the year)

Directory: Online directory will need to be paid in November for the next year

Teacher Appreciation food: Sign Up Genius will be used to coordinate donations but it is likely that the Parent Council will need to fill in for items not provided

Square account for Miller Mart/Spirit Wear: There will need to be a discussion about setting up a Square account for the Miller Mart to be able to collect funds for spirit wear and turn the funds over to the school.